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| --- |
| **XYZ Company Ltd** |
| **Some Building, Nth floor,** |
| **Fake Address,** |
| **E1X 9XZ** |
| **London** |
| **United Kingdom** |

 |

|  |  |
| --- | --- |
| **Date** | {{ today\_date }} |
| **Report Ref.** | {{ report\_ref }} |

 |

# Yearly Report {{ current\_year }}

This is the yearly report for the year {{ current\_year }}. We will compare this year’s sales with that of the year {{ previous\_year }}.

## Sales:

The total sales for the year {{ current\_year }} is **£{{ current\_year\_total\_sales }}**. Compared to the year {{ previous\_year }}, there has been an *{{ change\_in\_sales }}* of {{ percentage\_change }}% in total sales.

## Additional Notes

And just like that, we can use tags in the template to specify where we want to insert custom values.

This is very helpful when you have a ready-made template with all the formatting included, and just need to replace some of the values. You can also include the tags in tables as shown below:

|  |  |  |
| --- | --- | --- |
| **Year** | **Sales (£)** | **Profit (£)** |
| {{ previous\_year }} | {{ previous\_year\_total\_sales }} | {{ previous\_year\_profit }} |
| {{ current\_year }} | {{ current\_year\_total\_sales }} | {{ current\_year\_profit }} |

You can also add tags in the header/footer of the document. Example for the footer is given in document.